

---

**ACADIANA OUTREACH CENTER, INC.**

**FINANCIAL STATEMENTS**

**JUNE 30, 2016**

---



A Professional Accounting Corporation

[www.pncpa.com](http://www.pncpa.com)

**ACADIANA OUTREACH CENTER, INC.**

**FINANCIAL STATEMENTS**

**JUNE 30, 2016**

## TABLE OF CONTENTS

	<u>Page</u>
<b><u>Independent Auditors' Report</u></b>	1 - 2
<b><u>Financial Statements</u></b>	
Statements of Financial Position	3 - 4
Statements of Activities and Changes in Net Assets	5
Statements of Cash Flows	6
Statements of Functional Expenses	7 - 8
Notes to Financial Statements	9 - 12
<b><u>Supplemental Information</u></b>	
Schedule of Compensation, Benefits, and other Payments to the Chief Executive Officer	13
<b><u>Independent Auditors' Report on Internal Control Over Financial Reporting And on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i></u></b>	14 - 15

**INDEPENDENT AUDITORS' REPORT**

Board of Directors  
Acadiana Outreach Center, Inc.  
Lafayette, Louisiana

We have audited the accompanying statements of financial position of Acadiana Outreach Center, Inc. (a non-profit organization) as of June 30, 2016 and 2015, and the related statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the financial statements referred to on previous page present fairly, in all material respects, the financial position of Acadiana Outreach Center, Inc. as of June 30, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

## Other Matters

### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Compensation, Benefits, and Other Payments to the Chief Executive Officer, as required by Act No. 462 of the 2015 Regular Session of the Louisiana Legislature, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

## Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 22, 2016 on our consideration of Acadiana Outreach Center Inc.'s internal controls over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

*Postlethwaite & Netterville*

Baton Rouge, Louisiana  
December 22, 2016

**ACADIANA OUTREACH CENTER, INC.**  
**LAFAYETTE, LOUISIANA**

**STATEMENTS OF FINANCIAL POSITION**  
**JUNE 30, 2016 AND 2015**

**ASSETS**

	<u>2016</u>	<u>2015</u>
<b><u>CURRENT ASSETS</u></b>		
Cash and cash equivalents	\$ 218,320	\$ 208,458
Grants receivable	16,959	18,790
Prepaid expenses	4,226	4,316
Total current assets	<u>239,505</u>	<u>231,564</u>
<b><u>PROPERTY AND EQUIPMENT</u></b>		
Property and equipment, net	<u>190,773</u>	<u>184,780</u>
Total property and equipment	<u>190,773</u>	<u>184,780</u>
<b>Total Assets</b>	<b><u>\$ 430,278</u></b>	<b><u>\$ 416,344</u></b>

The accompanying notes are an integral part of these financial statements.

**ACADIANA OUTREACH CENTER, INC.**  
**LAFAYETTE, LOUISIANA**

**STATEMENTS OF FINANCIAL POSITION**  
**JUNE 30, 2016 AND 2015**

**LIABILITIES AND NET ASSETS**

	<u>2016</u>	<u>2015</u>
<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable	\$ 2,254	\$ 1,497
Deferred revenue	1,000	13,660
Accrued expenses	12,429	11,957
Total current liabilities	<u>15,683</u>	<u>27,114</u>
Total Liabilities	<u>15,683</u>	<u>27,114</u>
<b><u>NET ASSETS</u></b>		
Unrestricted net assets	414,595	389,230
Total net assets	<u>414,595</u>	<u>389,230</u>
Total Liabilities and Net Assets	<u>\$ 430,278</u>	<u>\$ 416,344</u>

The accompanying notes are an integral part of these financial statements.

**ACADIANA OUTREACH CENTER, INC.**  
**LAFAYETTE, LOUISIANA**

**STATEMENTS OF ACTIVITIES AND CHANGE IN NET ASSETS**  
**YEARS ENDED JUNE 30, 2016 AND 2015**

	<u>2016</u>	<u>2015</u>
<b><u>REVENUES</u></b>		
Donor contributions	\$ 63,890	\$ 60,682
Special events	126,958	203,970
Investment income	1,458	1,177
Grants	160,945	146,482
In-kind donations	27,019	18,290
Program revenue	80,885	61,089
Other revenue	9,703	13,737
Total revenues	<u>470,858</u>	<u>505,427</u>
<b><u>EXPENSES</u></b>		
Program	337,499	308,024
Management and general	35,266	36,432
Fundraising	72,728	85,543
Total expenses	<u>445,493</u>	<u>429,999</u>
Change in net assets	25,365	75,428
Net assets - beginning of year	<u>389,230</u>	<u>313,802</u>
Net assets - end of year	<u>\$ 414,595</u>	<u>\$ 389,230</u>

The accompanying notes are an integral part of these financial statements.

**ACADIANA OUTREACH CENTER, INC.**  
**LAFAYETTE, LOUISIANA**

**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED JUNE 30, 2016 AND 2015**

	2016	2015
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Change in net assets	\$ 25,365	\$ 75,428
Adjustments to reconcile the change in net assets to net cash provided by operating activities:		
Depreciation	8,357	11,590
Changes in operating assets and liabilities:		
Grants receivable	1,831	185
Prepaid expenses	90	(906)
Accounts payable	757	(428)
Deferred revenue	(12,660)	13,660
Accrued expenses	472	(2,234)
Net cash provided by operating activities	24,212	97,295
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Purchases of property and equipment	(14,350)	(14,845)
Net cash used in investing activities	(14,350)	(14,845)
Net increase in cash and cash equivalents	9,862	82,450
Cash and cash equivalents - beginning of year	208,458	126,008
Cash and cash equivalents - end of year	\$ 218,320	\$ 208,458
<b>Supplemental Information:</b>		
Cash paid for interest expense	\$ -	\$ 10

The accompanying notes are an integral part of these financial statements.

**ACADIANA OUTREACH CENTER, INC.**  
**LAFAYETTE, LOUISIANA**

**STATEMENTS OF FUNCTIONAL EXPENSES**  
**YEAR ENDED JUNE 30, 2016**

	<u>Program</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Salary and wages expense	\$ 229,485	\$ 24,709	\$ 24,709	278,903
Professional fees	6,814	6,814	-	13,628
Client assistance expense	16,815	-	-	16,815
Insurance	16,185	852	-	17,037
Office expenses	9,225	486	-	9,711
Utilities and waste expense	14,190	747	-	14,937
Repairs and maintenance	17,940	944	-	18,884
Staff development	354	-	-	354
Fundraising expense	-	-	33,913	33,913
Interest expense	-	-	-	-
In-kind donations expense	12,913	-	14,106	27,019
Depreciation expense	7,939	418	-	8,357
Other expenses	5,639	296	-	5,935
	<u>\$ 337,499</u>	<u>\$ 35,266</u>	<u>\$ 72,728</u>	<u>\$ 445,493</u>

The accompanying notes are an integral part of these financial statements.

**ACADIANA OUTREACH CENTER, INC.**  
**LAFAYETTE, LOUISIANA**

**STATEMENTS OF FUNCTIONAL EXPENSES**  
**YEAR ENDED JUNE 30, 2015**

	<u>Program</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Salary and wages expense	\$ 215,851	\$ 26,070	\$ 26,070	\$ 267,991
Professional fees	6,646	6,647	-	13,293
Client assistance expense	12,978	-	-	12,978
Insurance	16,244	855	-	17,099
Office expenses	12,498	658	-	13,156
Utilities and waste expense	14,385	757	-	15,142
Repairs and maintenance	10,687	563	-	11,250
Staff development	1,272	-	-	1,272
Fundraising expense	-	-	42,083	42,083
Interest expense	-	10	-	10
In-kind donations expense	900	-	17,390	18,290
Depreciation expense	11,010	580	-	11,590
Other expenses	5,553	292	-	5,845
	<u>\$ 308,024</u>	<u>\$ 36,432</u>	<u>\$ 85,543</u>	<u>\$ 429,999</u>

The accompanying notes are an integral part of these financial statements.

**ACADIANA OUTREACH CENTER, INC.**  
**LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS**

**1. Nature of Activities**

Acadiana Outreach Center, Inc. (the Organization or AOC) was organized under the provisions of R.S. 1950, Title 12, Chapter 2, as amended, of the State of Louisiana on November 5, 1990. The Organization constitutes a not-for-profit corporation, organized exclusively for charitable, educational, and scientific purposes. The Acadiana Outreach Center, Inc. focuses on the needs of the poor and homeless in South Louisiana areas by providing substance abuse/mental health services, women's emergency/transitional shelter, basic needs services, comprehensive case management services, and structured rehabilitative programs to fight poverty, homelessness, and mental health and substance abuse conditions.

AOC's mission is to restore the lives of our poverty stricken neighbors by providing critical recovery services – access to housing, meaningful employment, and addiction treatment. These services are delivered through faith based programs easily accessible to their clients. The Organization is focused on the delivery of positive client outcomes as they assist in the transition from dependency to self-sufficiency. The Organization's major program is as follows:

*Lighthouse Women and Children's Shelter* - The Lighthouse is an emergency/transitional shelter for homeless women and their children. The Lighthouse is a twenty-eight (28) bed facility providing case management, housing referrals, job placement assistance, life skills training, parenting classes, tutoring for the children, plus the basic necessities of food, shelter, and clothing. The Lighthouse is a place women and children can temporarily call home while they transition from homelessness to self-sufficiency with support and guidance from a caring and nurturing staff.

**2. Summary of Significant Accounting Policies**

**Basis of Presentation**

The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The Organization did not have any permanently or temporarily restricted net assets at June 30, 2016 or June 30, 2015.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

**ACADIANA OUTREACH CENTER, INC.**  
**LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS**

2. **Summary of Significant Accounting Policies (continued)**

**Cash and Cash Equivalents**

Cash and cash equivalents include all monies in banks and highly liquid investments with original maturities of less than three months.

**Property and Equipment**

Property and equipment are stated at historical cost. Donated assets are recorded at fair market value which is then treated as cost. Depreciation of property and equipment is based upon the estimated useful service lives of the assets, which range from 5 - 40 years, using the straight-line method. Maintenance and repairs are charged to expense, while additions and improvements are capitalized.

**Revenue Recognition and Receivables**

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statements of Activities and Changes in Net Assets as net assets released from restrictions. During the years ended June 30, 2016 and 2015, there were no temporarily or permanently restricted net assets.

Grants for fee income are recorded as unrestricted net assets in the Statements of Activities and Changes in Net Assets. Grants receivable represent amounts owed to the Organization for costs incurred under federal and state grant contracts which are reimbursable to the Organization.

An allowance for doubtful accounts is based on management's estimate of collectability of receivables based on economic conditions, experience, and other relevant factors. All receivables are deemed collectable and an allowance for doubtful accounts has not been recorded at either June 30, 2016 or 2015.

**Contributed Services**

The Organization recognizes contribution revenue for certain services received at the estimated fair value of those services, provided those services create or enhance non-financial assets or require specialized skills which are provided by individuals possessing those skills and would typically need to be purchased, if not provided by donation. During the years ended June 30, 2016 and 2015, there were no contributed services meeting the requirements for recognition.

**ACADIANA OUTREACH CENTER, INC.**  
**LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS**

2. **Summary of Significant Accounting Policies (continued)**

**In-Kind Contributions**

The Organization received contributions of auction items, catering, and advertising for the Palates & Pate auction during the fiscal years ended June 30, 2016 and 2015. The Organization received various donated supplies to be used for the Palates & Pate event as well as within the programs and to be distributed to clients without charge during the fiscal year ended June 30, 2016. These contributions have been recorded at their estimated fair value as revenue with the offset recorded to expenses. The values of in-kind contributions received during the years ended June 30, 2016 and 2015 were \$27,019 and \$18,290, respectively.

**Functional Allocation of Expenses**

The costs of providing the various programs and administrative activities have been summarized on a functional basis in the Statements of Activities and Changes in Net Assets and in the Statements of Functional Expenses. Accordingly, certain costs have been allocated between program and administrative expense based on management's estimate.

**Income Taxes**

The Organization is a not-for-profit organization as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes on related income pursuant to Section 501(a) of the Internal Revenue Code. Accordingly, no provision for income taxes is necessary.

The Organization accounts for income taxes in accordance with the income tax accounting guidance included in the Accounting Standards Codification (ASC). The Organization recognizes the effect of income tax positions only if the positions are more likely than not of being sustained. Recognized income tax positions are recorded at the largest amount that is greater than 50% likely of being realized. Changes in the recognition or measurement are reflected in the period in which the change in judgment occurs.

The Organization has evaluated its position regarding the accounting for uncertain income tax positions and does not believe that it has any material uncertain tax positions.

**ACADIANA OUTREACH CENTER, INC.**  
**LAFAYETTE, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS**

**3. Property and Equipment**

Property and equipment acquired by the Organization is considered to be owned by the Organization. The composition of property and equipment at June 30, 2016 and 2015 was as follows:

	<u>2016</u>	<u>2015</u>
Land	\$ 56,500	\$ 56,500
Buildings & improvements	249,501	235,151
Vehicles	24,522	24,522
Furniture, fixtures, & equipment	<u>30,197</u>	<u>30,197</u>
	360,720	346,370
Accumulated depreciation	<u>(169,947)</u>	<u>(161,590)</u>
Net book value	<u>\$ 190,773</u>	<u>\$ 184,780</u>

Depreciation expense for the years ended June 30, 2016 and 2015 totaled \$8,357 and \$11,590, respectively.

**4. Line of Credit**

In accordance with State of Louisiana Department of Health & Hospitals licensing requirements, the Organization signed paperwork with a financial institution for an unsecured \$50,000 Line of Credit on June 3, 2016. Interest is payable monthly at an annual interest rate of 4.25%, continuing until the debt is paid in full. The balance of the liability at June 30, 2016 was \$0.

**5. Concentration of Credit Risk**

The Organization maintains several accounts at a local financial institution. The balances, at times, may exceed the Federal Deposit Insurance Corporation (FDIC) insured limits. Management believes the credit risk associated with these deposits is minimal.

**6. Subsequent Events**

Management has evaluated subsequent events through the date the financial statements were available to be issued, December 22, 2016, and determined that no events have occurred that require additional disclosure. No events occurring after this date have been evaluated for inclusion in these financial statements.

**ACADIANA OUTREACH CENTER INC.**  
**LAFAYETTE LOUISIANA**

**SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS**  
**TO THE CHIEF EXECUTIVE OFFICER**

**YEAR ENDED JUNE 30, 2016**

**Agency Head Name: Jill Meaux**

As established by Act No. 462 of the 2015 Regular Session of the Louisiana Legislature, a not-for-profit entity that receives public funds shall report only the use of public funds for the expenditures itemized in the supplemental report. Acadiana Outreach Center Inc. received unrestricted contributions during the fiscal year which provided the funding for the expenditures related to the Executive Director's compensation, benefits, and other payments.

See accompanying independent auditors' report.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Acadiana Outreach Center, Inc.  
Lafayette, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Acadiana Outreach Center, Inc. (the Organization) which comprise the statement of financial position as of June 30, 2016, the statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 22, 2016.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Acadiana Outreach Center Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Acadiana Outreach Center Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and other matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Postlethwaite & Nettville*

Baton Rouge, Louisiana  
December 22, 2016